



# THE CLAREMONT COLLEGES LIBRARY

## Tech Lending Checkout Agreement

The library's tech lending program is intended to provide short-term access to standard media equipment and emerging technologies and is open to current Claremont Colleges' students, faculty, and staff. By accepting possession of the technology, you agree to the following terms and conditions:

Throughout the duration of this agreement,

- The borrower will return the equipment on or before the expected due date. The loan period is of **7 days** with no renewals.
- The borrower shall not sell, lease, or otherwise grant anyone rights to the technology.
- The borrower shall adhere to The Claremont Colleges policy regarding [Appropriate Use of Campus Computing and Network Resources](#).
- All data will be securely erased from the borrowed equipment upon its return and cannot be recovered; please make sure you have saved and removed all your data before returning the equipment.

Upon termination of the Agreement, the borrower must return the technology and all its accessories in the same condition as it was received, reasonable wear and tear excepted, on or before the expected return date. If repairs are necessary, The Claremont Colleges Library staff will first pursue warranty claims and, if the warranty does not cover the types of repairs needed, you may be liable for the costs of repairs. The borrower may be responsible for the replacement cost of the technology at a fair market value. Support for loaned equipment is provided on a "best effort" basis and does not guarantee fitness or reliability for a particular purpose. If the technology is malfunctioning or not performing adequately, contact The Claremont Colleges Library for assistance. The library shall not be liable for damage of any kind arising from this Agreement.

I certify that I accept my responsibility related to the loan of this equipment. I agree to adhere to the guidelines and policies. I understand that I am personally responsible for this equipment and may not loan it to a third party. I assume responsibility for all risk of loss or damage to the equipment. I understand and agree with the above statements and will accept any charges incurred.

\_\_\_\_\_  
Borrower's Name

\_\_\_\_\_  
ID Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Borrower's Signature

\_\_\_\_\_  
Borrower's Campus Email Address

\_\_\_\_\_  
Staff Initials