

The Claremont Colleges Library

Instructions for Uploading Your Senior Thesis or Dissertation to Scholarship@Claremont

Before getting started consult your College registrar's webpage for most up to date policies/processes.

Before you begin the upload process, review the following information

When you upload your thesis, you will click through an agreement form that gives the library permission to provide access to your thesis/dissertation. You will be asked to choose whether to provide worldwide open access to your thesis or to limit access to your thesis to The Claremont Colleges IP range. Restricting access to only The Claremont Colleges IP range will prevent everyone, including you, from accessing your thesis on computers outside The Claremont Colleges.

Sometimes it may be appropriate to delay access to your thesis by means of an embargo. Embargoes are useful for scholarly works pending publication, pending patents, or containing particularly sensitive data. If you wish to embargo your thesis, first discuss this option with your reader.

Consult the Scholarly Communications Librarian if you have questions about this process. Submit the completed embargo form per your college's policy to your Registrar's Office or to the Scholarship@Claremont.edu email at the time you submit your thesis.

Before submitting do be sure to do the following:

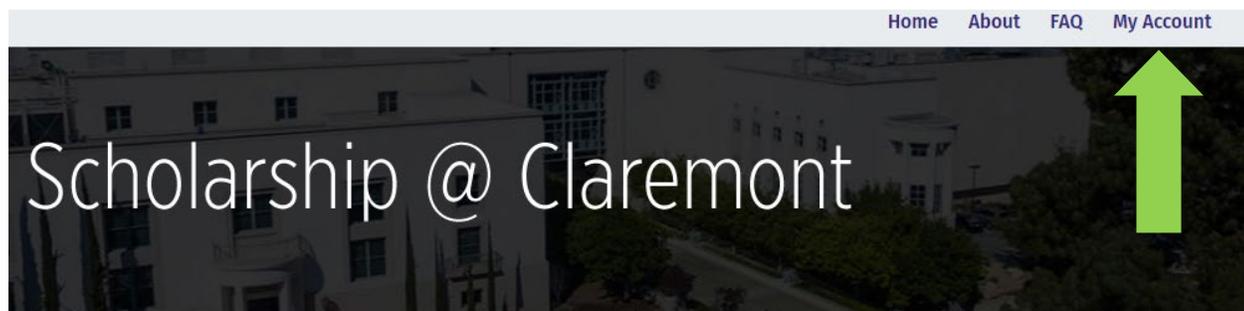
- You may need to get **copyright permissions** before uploading.
- First, do a **Fair Use analysis** for all copyrighted and proprietary materials that you use in your thesis/dissertation (images, video, graphs/charts, interviews, etc.) not your own.
- If your work is a result of on-going faculty research, get the professor's permission before uploading.
- Make sure no content should be private (e.g. interviewee's identifying information, proprietary research).

To make the upload process quick and smooth, have the following easily at hand as you fill out the form:

- Title
- Abstract or description (separate from the article body)
- Keywords (topic or subject terms) for your thesis/dissertation
- Final version (not a draft) of your thesis/dissertation. If you create your own PDF file, [please embed all fonts](#).

Step by Step Instructions

Go to: <http://scholarship.claremont.edu> and click "My Account"



Search

Enter search terms:

Browse Research and Scholarship

[Follow](#)

- [Research unit, center, or department](#)
- [Journals and peer-reviewed series](#)

The Claremont Colleges Library

Login

Email

Password

Remember me

I'm not a robot  reCAPTCHA
Privacy - Terms

[Forgot your password?](#)
Don't have an account? [Sign up](#)

Create a New Account

Create Account

Email

First Name

Last Name

Password

Confirm Password

I'm not a robot  reCAPTCHA
Privacy - Terms

- Must be at least 8 characters long.
- Must contain a lowercase letter.
- Must contain an uppercase letter.
- Must contain a number.
- Must contain a special character.

By creating an account, you agree to bepress's [terms of service](#).

Already have an account? [Log in](#)

Fill out all the fields and use your permanent email address (not your college email). This way you will receive monthly download reports.

The Claremont Colleges Library

Account Activation

An email with an account activation link has been sent to the address you have provided.

[← Login](#)

This page will appear directing you to check your email ...



Account Confirmation

Thank you for your interest in creating a free account at Claremont University Consortium. Academics, researchers, and site administrators use their Claremont University Consortium accounts to access a wide range of services, publications, institutional repositories, and research portals.

[Confirm Account](#)

Click on this link, it will take you to back to Scholarship@Claremont

The Claremont Colleges Library

Scholarship @ Claremont

Search

Enter search terms:

in this repository

Advanced Search

Notify me via email or [RSS](#)

Browse

Colleges, Universities, and Library

Schools, Programs, and Departments

Journals

Disciplines

Authors

Author Corner

Faculty Submission

Student Submission

Policies and Guidelines

Author FAQ

Sherpa/RoMEO

Useful Links

My Account

ACCOUNT SETTINGS

Edit Profile	Change password, affiliation, or contact information
Research Alerts	Change e-mail notifications and manage e-mail preferences
Follow Management	Manage what you Follow

Click on "Student Submission"

The Claremont Colleges Library

Scholarship @ Claremont

Search

Enter search terms:

[Advanced Search](#)

Notify me via email or [RSS](#)

Browse

[Colleges, Universities, and Library](#)

[Schools, Programs, and Departments](#)

[Journals](#)

[Disciplines](#)

Submit Your Student Work

Please choose your institution and follow the instructions below to submit your thesis or dissertation:

- [Claremont Colleges Library](#)
- [Claremont Graduate University](#)
- [Claremont McKenna College](#)
- [Harvey Mudd College](#)
- [Keck Graduate Institute](#)
- [Pitzer College](#)
- [Pomona College](#)
- [Scripps College](#)

1. Click the link for your college
2. Click "**UPLOAD**" under your college

Scripps College

- **UPLOAD** your Scripps College Senior Thesis.

The Claremont Colleges Library

Review the terms of the Submission Agreement for *Senior Thesis*. You are agreeing that the content is yours or that you have given attribution or permission to include content that is under someone else's copyright. You also agree to give the digital library permission to provide access over the internet and to preserve the digital file for you. Click the check box at the bottom to **Continue**.

SCRIPPS SENIOR THESES

Submission Agreement

Before submitting, please read all relevant policies and/or submission guidelines.

The submission process consists of the following steps:

1. Read and accept the Submission Agreement below
2. Provide information about yourself including an email that you will regularly check for requests and reader reports
3. Upload your pdf or Word document

Before you begin, please be sure you have the following items:

- The submission's title
- The abstract (up to 250 words)
- A list of keywords (5 maximum)
- Your thesis file and any related data you would like to include

Submission Agreement for *Scripps Senior Theses*

By submitting my thesis, I grant to the Claremont Colleges Library on behalf of my college, Claremont Colleges the non-exclusive right to distribute my submitted thesis ("the Work") over the Internet and make it accessible in Scholarship @ Claremont, the institutional repository of the Claremont Colleges.

I warrant as follows:

1. that I hold copyright to the thesis I am submitting and have the full power and authority to make this agreement;
2. that the thesis does not infringe any copyright, nor violate any proprietary rights, nor contain any libelous matter, nor invade the privacy of any person or third party;
3. that if this thesis contains data or information resulting from working on faculty unpublished research, I have discussed with the faculty the option to embargo or exempt from upload. If the faculty member is requesting one of these options, I have provided the appropriate form (found on the registrar's website) that they have signed, and I have submitted the signed form to my institution's registrar.

I understand that, by default, the thesis will be restricted to current Claremont Colleges' faculty, students and staff but I have the option to choose "open access" (available to anyone with an internet connection).

If I choose the default restricted access, at a future date, I can contact the Scholarship@Claremont staff and ask to change the access restriction and allow unrestricted open access. I can not further restrict the thesis once the open access option is chosen.

I understand that once my thesis is deposited in the repository, it may not be removed unless if there is a charge of copyright infringement, plagiarism, or other academic dishonesty.

NOTE: It is suggested that you print this page for your records.

For more information see <http://libguides.libraries.claremont.edu/claremontthesesdissertations>

Please direct questions to email: scholarship@cuc.claremont.edu

Please check this if you agree to the above terms.



Fill out the entire form and upload your file.

Required fields are indicated by a **red flag**. Remember, the more information you include, the more helpful it will be to your readers.

Just about any format is accepted, but the preferred formats are: .pdf, .mov, .tiff, or .jpg.

Contact: scholarship@claremont.edu for help if your file is very large.

Scholarship @ Claremont

SCRIPPS SENIOR THESES

Search
Enter search terms:

in this series
Advanced Search
Notify me via email or [RSS](#)



Browse
Colleges, Universities, and Library
Schools, Programs, and Departments
Journals
Disciplines
Authors

Author Corner
Faculty Submission
Student Submission
Policies and Guidelines
Author FAQ
Sherpa/RoMEO

Useful Links

REQUIRED Title
Please enter the title using Headline Capitalization. Example: This is the Best Thesis You Will Ever Read.

REQUIRED Author
Search For An Author Using: Last Name, First Name, or Institution

1

Researcher ORCID Identifier
Enter your ORCID or Get your unique ORCID identifier. It's free and only takes a minute, [register for one here](#).

Scholarship @ Claremont

Search

Enter search terms:

In this repository 

[Advanced Search](#)

Notify me via email or [RSS](#)

Browse

[Colleges, Universities, and Library Schools, Programs, and Departments](#)

[Journals](#)

[Disciplines](#)

[Authors](#)

Author Corner

[Faculty Submission](#)

[Student Submission](#)

[Policies and Guidelines](#)

[Author FAQ](#)

[Sherpa/RoMEO](#)

Useful Links

[Claremont Colleges Library](#)

[Claremont Colleges Digital Library](#)

[Contact Us](#)

Browse Research and Scholarship [Follow](#)

[Research unit, center, or department](#)

[Journals and peer-reviewed series](#)

Scholarship@Claremont is a service of The Claremont Colleges Library. Research, scholarship and creative works included here have been selected and deposited by the individual colleges, departments, and centers at Pomona College, Claremont Graduate University, Scripps College, Claremont McKenna College, Harvey Mudd College, Pitzer College, Keck Graduate Institute, and The Library. Online access is provided to both published and unpublished works by The Claremont Colleges community, including journal articles, books, book chapters, theses, dissertations, reports, conference proceedings, teaching materials, data sets, university publications, digital and multimedia collections. In addition to deposited works, Scholarship@Claremont is publishing original knowledge in the form of several journals, conferences, and open educational resources (OER). Contributions to this repository showcase the intellectual and creative output of The Claremont Colleges (faculty, students, alumni, and staff, ensuring long-term preservation and worldwide electronic accessibility. For more information, please contact [the repository administrator](#).

At a Glance

Top 10 Downloads

All time

Recent Additions

20 most recent additions

Activity by year

Paper of the Day

An Application and Analysis of Recursive Subdivision Schemes

Cecilia Villatoro

For any questions about the upload process, use the "Contact Us" link or email scholarship@claremont.edu



 Claremont, California, United States

Scholarship @ Claremont

This map shows live readership activity for Scholarship @ Claremont. Waiting for next download...



Congratulations!